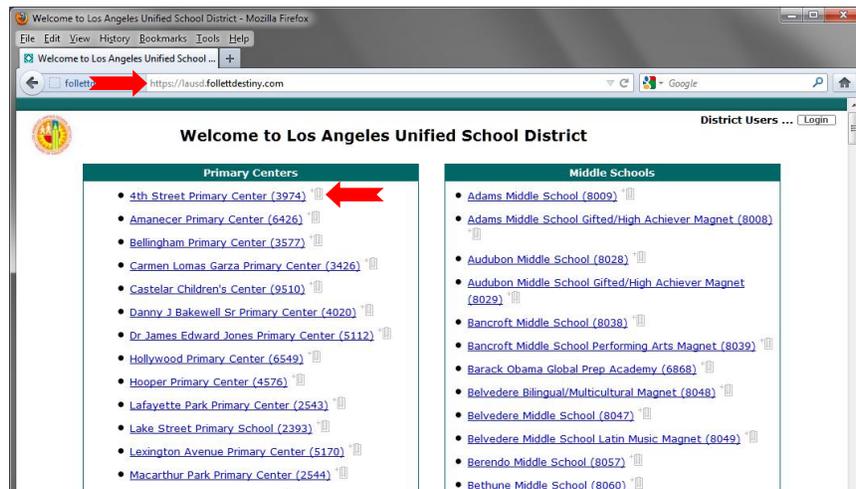


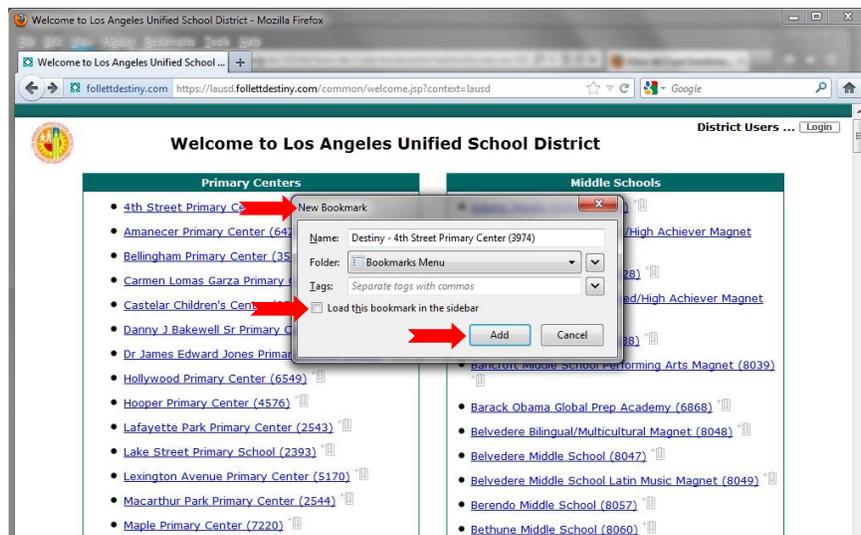
CREATE A SHORT-CUT TO DESTINY WITH FIREFOX

In this tutorial you will learn how to create a bookmark, add it to the Favorites folder, and create a short-cut to your school's Destiny database using Firefox 3 or later.

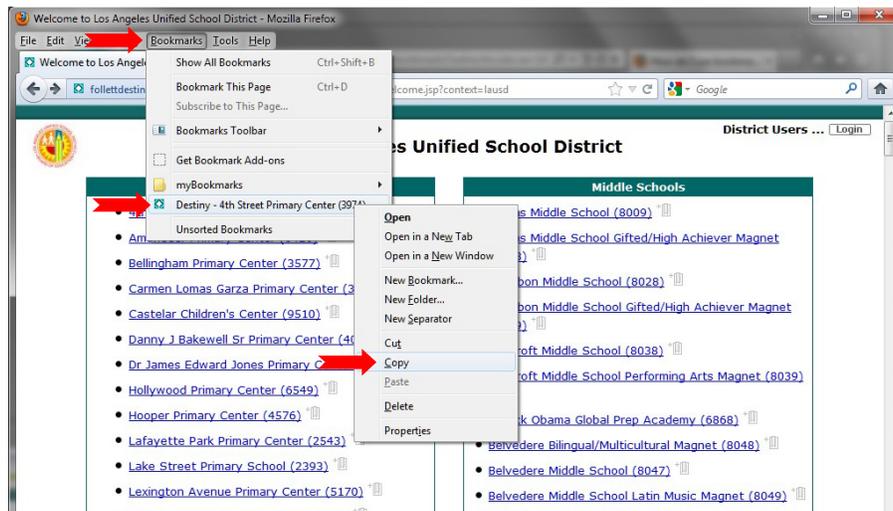
1. Open Firefox
2. Type the following on the address bar: <https://lausd.follettdestiny.com>
3. Search for your school, but **DO NOT** click on the link
4. Click on the little grey bookmark icon



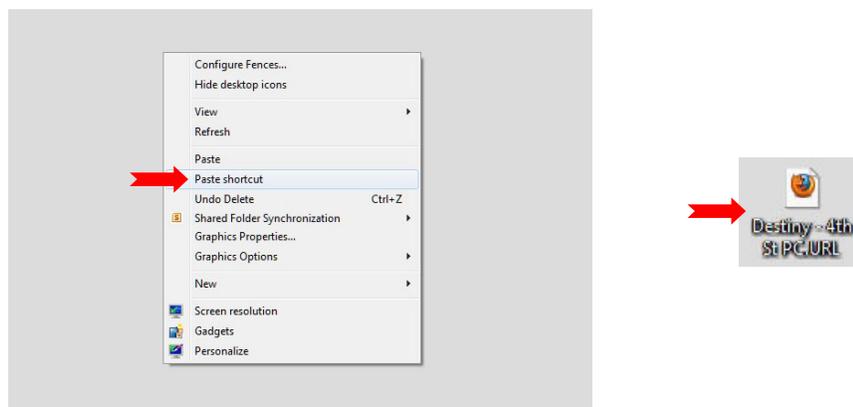
5. A **"New Bookmark"** small window will open
6. Make sure that you **UNCHECK** **"Load this bookmark in the sidebar"**
7. Click on the **"Add"** button



8. Toward the top of the browser click on **“Bookmarks”**
9. A menu will drop-down. Look for the short-cut you just created – It will be located toward the bottom of the list. *Example: Destiny – 4th Street Primary Center (3974)*
10. Once you locate the link, right-click on the icon
11. On that menu, click on the **“Copy”** selection



12. Minimize the browser
13. On the Desktop, right-click and select **“Paste Short-cut”**.
14. To test double-click on the newly created short-cut. It should take you straight to your school’s database.



NOTE: You can copy and paste the short-cut to a portable drive and copy it to the other computers as needed.