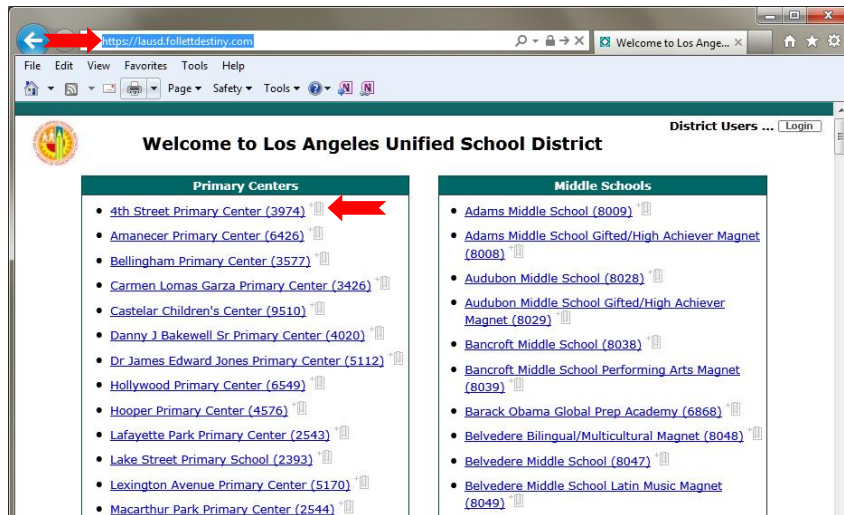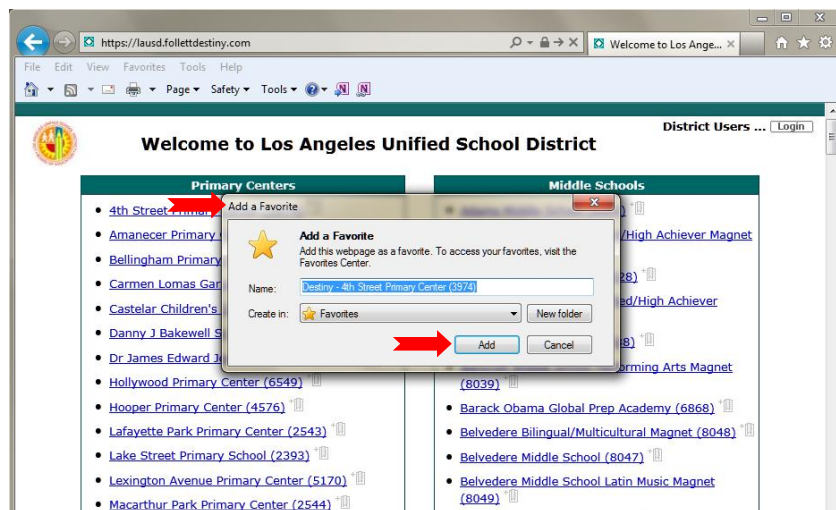# CREATE A SHORT-CUT TO DESTINY WITH INTERNET EXPLORER

In this tutorial you will learn how to create a bookmark, add it to the Favorites folder, and create a short-cut to your school's Destiny database using Internet Explorer 7 or later.
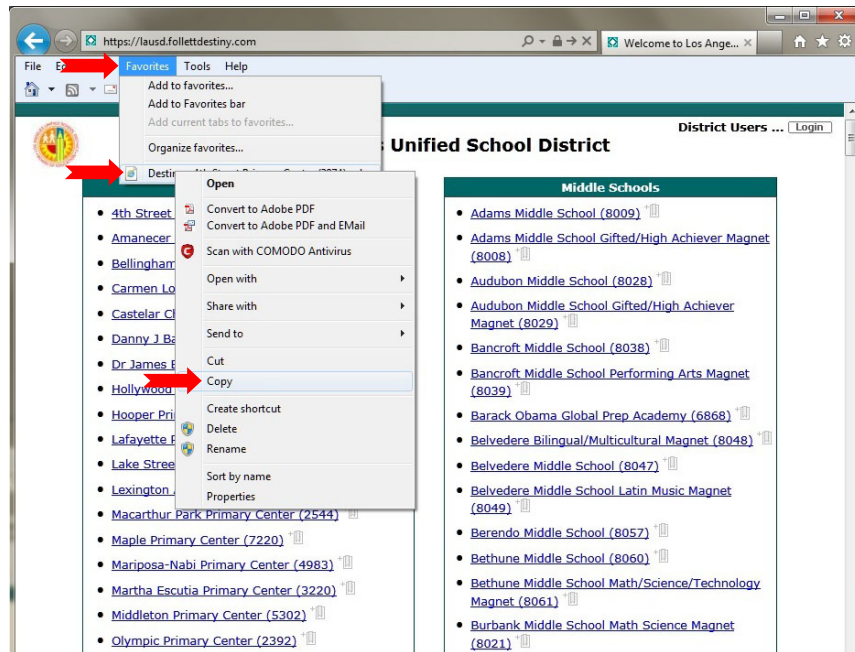
1. Open Internet Explorer
2. Type the following in the address bar: https://lausd.follettdestiny.com
3. Search for your school, but **DO NOT** click on the link
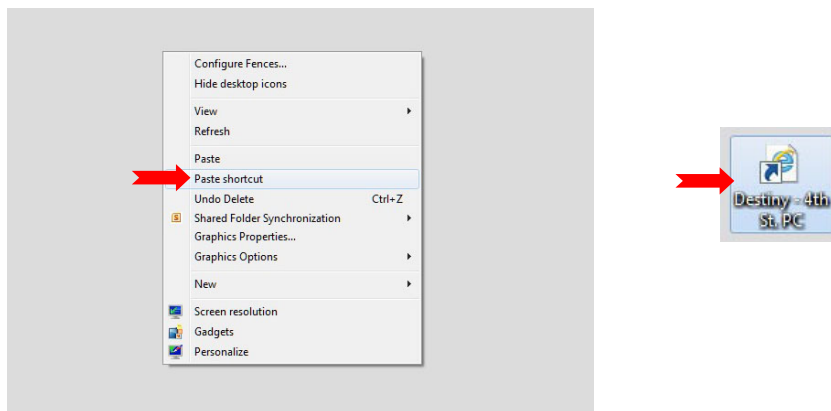4. Click on the little grey bookmark icon

5. An "**Add a Favorite**" small window will open
6. Click on the "**Add**" button

7. Toward the top of the browser click on "**Favorites**"

8. A menu will drop-down. Look for the short-cut you just created – It will be located toward the bottom of the list. *Example: Destiny – 4th Street Primary Center (3974)*

9. Once you locate the link, right-click on the icon

10. On that menu, click on the "**Copy**" selection

11. Minimize the browser

12. On the Desktop, right-click and select "**Paste Short-cut**"

13. To test double-click on the newly created short-cut. It should take you straight to your schools database

NOTE: You can copy and paste the short-cut to a portable drive and copy it to the other computers as needed.