



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

TITLE: Selection of Mathematics Textbook for Grades TK-5
NUMBER: MEM-6485.0
ISSUER: Dr. Ruth Pérez
Deputy Superintendent of Instruction

ROUTING
ESC Superintendents
ESC Instructional Directors
Principals

Gerardo Loera, Chief Academic Officer
Office of Curriculum, Instruction and School Support

DATE: April 15, 2015

PURPOSE: This Memorandum is intended to provide schools with assistance and procedures regarding the newly adopted Elementary School Mathematics program for Grades TK-5 including self-contained Grade 6 classrooms.

BACKGROUND: The State Board of Education (SBE) adopted Grades K-8 Mathematics programs on January 15, 2014. The District created special Mathematics Textbook Selection committees to review and evaluate the SBE’s adopted Grades K-5/6 and Grades 6-8 textbook programs. Each committee, composed of classroom teachers with other stakeholder representation, made recommendations to the District.

The evaluation rubric combined the California County Superintendents Educational Service Association’s Curriculum & Instruction Steering Committee’s *Math Curriculum Evaluation Toolkit* and the Council of the Great City School’s *K-8 Publishers’ Criteria*. This evaluation resource formed a “lens” to examine various areas of content within the materials while establishing a founding of Focus, Coherence and Rigor. Ensuring alignment to the Mathematic Framework, the *Toolkit* was organized into four categories: Mathematics Content/Alignment to Standards, Program Organization, Assessment, and Universal Access.

After intense review and deliberations, the committee recommended the following program as the best elementary Mathematics program for LAUSD students:

Publisher: McGraw-Hill
Title of Program: My Math



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INSTRUCTIONS: General

McGraw-Hill's *My Math* has been selected as the basic Mathematics program for Grades TK-5 including self-contained Grade 6. Orders will be placed for each school per the projected student enrollment in each grade level discussed at each school's Textbook Order Roadshow meeting.

Choice Option for Affiliated Charter Schools+

Should an affiliated charter school (see Attachment A for list) decide to exercise autonomy, the school must convene a committee to select its textbook program from the following three (3) choices listed in order of ranking by the Textbook Evaluation Committee:

1st choice: McGraw Hill – *My Math*

2nd choice: Houghton Mifflin Harcourt – *Go Math!*

3rd choice: Houghton Mifflin Harcourt – *Math Expressions*

The committee must consider disaggregated data or student work from interim assessments; coverage of the California Common Core Content Standards; academic rigor; universal access for English Language Learners, Standard English Learners, Students with Disabilities, and students identified as gifted and talented; the faculty's years of experience and certification; and professional development. Should the school opt to choose either *Go Math!* Or *Math Expressions*, the school is responsible for arranging appropriate professional development. Therefore, the school must also weigh this consideration during deliberations. The school must submit Attachment C to both the ESC and Integrated Library & Textbook Support Services (ILTSS) **no later than April 17, 2015**, to assist with the purchase and delivery of the newly chosen textbooks

To proactively safeguard against potential conflicts of interest, each committee member must complete Form 700 which can be downloaded at: <http://ethics.lausd.net/> and the Conflict Management Form (Attachment B). Individuals with a conflict of interest **may not** serve on the committee. The original completed Form 700 should be submitted to the Ethics Office by each committee member. The school should keep the Conflict Management form on file.

The District will fully support the purchase of the new textbooks for these schools in the **first year** of the adoption cycle. In subsequent years within this adoption period, a school wishing to change to a different Mathematics textbook will bear the cost.

ASSISTANCE:

For assistance, contact Esther Sinofsky, Administrative Coordinator, Integrated Library & Textbook Support Services (ILTSS), at (213) 241-1236; Jose Dorado, Coordinator, Elementary Mathematics, (213) 241-5358; or Textbook Services at (213) 241-2733.



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ATTACHMENT A

AFFILIATED ELEMENTARY CHARTER SCHOOLS

Beckford Charter for Enriched Studies	K-5
Calabash Charter Academy	K-5
Calahan Community Charter	K-5
Calvert Charter for Enriched Studies	K-5
Canyon School	K-5
Carpenter Community Charter School	K-5
Castlebay Lane Elementary School	K-5
Chandler Learning Academy	K-5
Colfax Charter Elementary School	K-5
Community Magnet Charter ES *	K-5
Darby Avenue Charter	K-5
Dearborn Elementary Charter Academy	K-5
Dixie Canyon Community Charter School	K-5
Dr. Theodore T. Alexander Science Center	K-5
El Oro Way Charter for Enriched Studies	K-5
Emelita Academy Charter	K-5
Enadia Technology Enriched Charter	K-5
Encino Charter Elementary	K-5
George Ellery Hale Charter Academy	5-8

Germain Academy for Academic Achievement	K-5
Granada Elementary Community Charter	K-5
Hamlin Charter Academy	K-5
Haynes Charter for Enriched Studies	K-5
Hesby Oaks Leadership Charter	K-8
Justice Street Academy Charter	K-5
Kenter Canyon School	K-5
Knollwood Preparatory Academy	K-5
Lockhurst Drive Charter Elementary	K-5
Marquez Charter School	K-5
Nestle Avenue Charter	K-5
Open Charter Magnet School *	K-5
Palisades Charter Elementary	K-5
Plainview Academic Charter Academy	K-5
Pomelo Community Charter School	K-5
Riverside Drive Charter School	K-5
Serrania Avenue Charter For Enriched Studies	K-5
Sherman Oaks Elementary Charter School	K-5



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Superior Street Elementary	K-5
Topanga Elementary Charter School	K-6
Topeka Charter School For Advanced Studies	K-5
Van Gogh Charter	K-5
Welby Way Elementary Charter & Gifted High Ability Magnet Center	K-5

Westwood Charter Elementary	K-5
Wilbur Charter For Enriched Academics	K-5
Woodlake Elementary Community Charter	K-5
Woodland Hills Elementary Charter For Enriched Studies	K-5



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LAUSD Ethics Office

Ask Ethics: (213) 241-3330 <http://ethics.lausd.net>

*Building Trust
Inside and Out*

CONFLICT MANAGEMENT

LOCAL TEXTBOOK SELECTION COMMITTEES

PRELIMINARY CONFLICT ANALYSIS: Before you begin participating on a selection committee, please answer the questions below to determine whether you have any potentially conflicting interests. Thank you!

FIRST NAME:		LAST NAME:	EMPLOYEE ID#:
SCHOOL OR OFFICE:		ADDRESS:	
PHONE:	EMAIL:	EDUCATION SERVICE CENTER:	

Potentially Conflicting Interests	Yes	No
1. Are you or any member of your family (including co-habitants) a current or former employee, consultant, contractor or board member of an entity that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your spouse works for a textbook publishing company.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you or any member of your family (including co-habitants) own – directly or indirectly – a financial interest (including stock, stock options, or other securities) in any business entity that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your child owns stock in a company that produces instructional materials.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. During the past 12 months, have you or any member of your family (including co-habitants) received or been promised any salary, royalties, consulting fees, honoraria, gifts or loans from any person or entity (including any subsidiary, parent organization, or other affiliate) that has contracted or is planning to contract with LAUSD in the instructional arena? <i>If yes, please elaborate with specific identities and dates. Include additional pages, if necessary. Example: You have served as a contributor, editor, author or other consultant for an instructional materials company.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. Can you identify any other personal or professional affiliation you have that could create an actual or apparent conflict with your responsibilities for LAUSD's selection committee? <i>If yes, please elaborate with specific identities. Include additional pages, if necessary. Example: Your co-habitant is the board president for a non-profit that lobbies LAUSD officials on curriculum and instruction.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do you understand that leading up to and throughout your service on LAUSD's committee that you or any member of your family (including co-habitants) may not have any economic interest in any entity that is under consideration by LAUSD in the instructional arena? As a general rule, an economic interest is any interest that is distinguishable from an effect on the general public.	<input type="checkbox"/>	<input type="checkbox"/>

I certify that the information I have provided in this form is accurate to the best of my knowledge for the date I have signed, and I commit to providing an updated form whenever there is a material change to this information.

Signature _____ LAUSD Title _____ Date _____

Form 700 Alert: Please remember that under California law if you participate on the selection committee you must submit a Statement of Economic Interests (Form 700) within 30 days of beginning participation on the committee. You can download the Form and tools for helping you complete the Form from the Ethics Office website at: <http://ethics.lausd.net>.

CM REV0314

Return to your committee coordinator or administrator

Los Angeles Unified School District • Ethics Office
333 S. Beaudry Avenue, 20th Floor • Los Angeles • California 90017
Tel: (213) 241-3330 • Fax: (213) 241-3319



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION
A PUBLIC DOCUMENT

STATEMENT OF ECONOMIC INTERESTS

Date Received
Official Use Only

COVER PAGE

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County _____
- City of _____
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of _____
- Other _____

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2013, through December 31, 2013.
- or-
- Leaving Office: Date Left ____/____/____
(Check one)
- The period covered is January 1, 2013, through the date of leaving office.
- The period covered is ____/____/____, through the date of leaving office.
- Assuming Office: Date assumed ____/____/____
- Candidate: Election year _____ and office sought, if different than Part 1: _____

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: _____

- Schedule A-1 - Investments - schedule attached
- Schedule A-2 - Investments - schedule attached
- Schedule B - Real Property - schedule attached
- Schedule C - Income, Loans, & Business Positions - schedule attached
- Schedule D - Income - Gifts - schedule attached
- Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER () E-MAIL ADDRESS (OPTIONAL)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed _____
(month, day, year)

Signature _____
(File the originally signed statement with your filing official.)

FPPC Form 700 (2013/2014)

FPPC Advice Email: advice@fppc.ca.gov

FPPC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

Los Angeles Unified School District
INTEROFFICE CORRESPONDENCE

MEM-6485.0
April 15, 2015

ATTACHMENT C

TO: _____, Superintendent
ESC _____

DATE:
(due no later than April 24, 2015)

Esther Sinofsky, Administrative Coordinator
Integrated Library & Textbook Support Services

FROM: Principal: _____
Affiliated Charter School: _____ Location Code: _____

SUBJECT: **AFFILIATED CHARTER SELECTION OF GRADES K-5/6 MATHEMATICS TEXTBOOK PROGRAM**

_____ Elementary School has reviewed the Mathematics textbooks choices using the following criteria:

- Data of student performance on the Mathematics disaggregated CST scores
- Data of student performance on the Mathematics periodic assessments
- Academic rigor of the textbooks
- Coverage of the California Content Standards
- Coverage of the Common Core State Standards
- Inclusion of English Language Learners, Standard English Learners, Special Education, and students identified as gifted and talented
- Data on years of faculty experience and certification
- Description of differentiated professional development support for faculty

Based on the above criteria, the school has chosen the following series for **K-5 Basic Mathematics**:

Publisher: _____ Title: _____

Please submit copies of this form via school mail or fax to **both** your ESC Superintendent and Esther Sinofsky, Administrative Coordinator, ILTSS, esther.sinofsky@lausd.net or FAX (213) 241-2560 **no later than April 17, 2015**

Principal's Signature:
